

## **Zoo Education Programming Internship Announcement**

**Department:** General Services Department – Parks & Recreation

**Division:** Parks and Recreation – Micke Grove Zoo

**Location:** Lodi, California

**Job Type:** Internship (Unpaid or Academic Credit, if applicable)

**Duration:** Fall, Spring, or Summer Term

The Zoo Education Programming Intern will support education programs at Micke Grove Zoo in the development and delivery of environmental education and conservation outreach programs. This internship provides practical experience in informal science education, public engagement, program logistics, and conservation communication within a municipal zoo setting. Under supervision, the intern will assist with field trips, summer camps, public programs, community outreach events, and development of educational materials. This is an unpaid internship. Academic credit may be available if coordinated through the student's educational institution.

### **Essential Duties:**

Duties may include, but are not limited to:

- Assisting in the preparation and facilitation of on-site educational programs, camps, and special events
- Supporting off-site outreach and tabling events as assigned
- Engaging visitors in educational discussions related to animals, habitats, and conservation topics
- Assisting in the creation and updating of educational materials, marketing collateral, and social media content
- Supporting event logistics including setup, breakdown, and material preparation
- Conducting research and assisting with special projects as assigned
- Performing related duties as required

### **Minimum Qualifications:**

Current enrollment in an accredited college or university pursuing a degree in Environmental Studies, Environmental Science, Biology, Ecology, Forestry, Zoology, Wildlife Management, Education with a science emphasis, or a closely related field.

Knowledge, Skills, and Abilities:

- Strong verbal communication and public speaking skills
- Ability to engage effectively with children and diverse audiences

- Organizational skills and attention to detail
- Ability to work independently and as part of a team
- Proficiency in basic computer applications
- Interest in wildlife conservation and environmental education

**Working Conditions:**

Work is performed indoors and outdoors in varying weather conditions. Duties may require standing for extended periods and occasional lifting of program materials and supplies.

**Schedule & Commitment Requirements:**

Internship schedules are structured to align with academic terms.

**Fall Semester (August–December)**

- Minimum 150 total hours
- Approximately 10–15 hours per week

**Spring Semester (January–May)**

- Minimum 150 total hours
- Approximately 10–15 hours per week

**Summer Term (May–August)**

- Minimum 300 total hours
- Approximately 20–30 hours per week

Scheduling flexibility is required. Some early mornings, evenings, and weekends may be necessary to support camps and special events.

**How to Apply:**

Interested candidates should submit the following materials:

- Cover letter outlining interest in the internship and relevant experience
- Current resume

Email application materials to: [internships@sjgov.org](mailto:internships@sjgov.org)

- Subject Line: Zoo Education Programming Intern – Micke Grove Zoo

Optional Materials:

- Unofficial transcripts
- Letters of recommendation

Applications will be reviewed on a rolling basis until positions are filled. Selection interviews will be conducted by County staff.