

*Micke Grove Zoo is currently accepting volunteer applications for Zoo Records Assistant (ZRA) positions.*

**ZRAs will be trained by the Zoo Curator to help with the following data entry projects:**

- Editing animal husbandry records and veterinary records in the ZIMS (Zoological Information Management System)
- Assisting in archiving old zoo reports and other zoo related records
- Assisting in adding additional datasets for the zoo staff such as temperature and humidity logs, water quality logs, and enrichment logs
- To help organize folders, other documents, library books, and other publications

**Volunteer Applicants must have:**

- A strong commitment to advancing the zoo's goals in supporting animal conservation, education, and welfare.
- A positive demeanor
- The ability to be focused and detail-oriented
- A positive work ethic
- The ability to work in a group or individually

**Volunteer Applicants Must be:**

- At least 18 years or older
- Able to work outdoors in hot or cold weather
- Available to volunteer at least one 4-hour shift per week for a minimum of 6 months. Two shifts (10:00 A.M to 12:30 P.M. and 1:00 to 5:00 P.M.) are available. In exceptional circumstances, other shifts can be made available.